

---

To : As per distribution list

From : HSEQ Manager

---

In August 2014 all Manuals were rewritten. Following on the Office has had reason to continue to amend the Manuals. Please find below a list of all the modifications that have been completed each week to the Manuals.

**For all Modifications to the SMS completed in 2021, these will be in PURPLE**

**For all Modifications to the SMS completed in 2020, these will be in RED**

**For all Modifications to the SMS completed in 2019, these will be in GREEN**

Please ensure that the Crew is made aware of these changes in the SMS:

Policy Manual	POLM
Personnel Manual	PM
Fleet Procedures Manual	FPM
Office Procedures Manual	OPM
Nautical Manual	NM
Technical Procedures Manual	TPM
HSE Procedures Manual	HSEM
Cargo Manual (Dry)	DCM
Tanker Manual	TCM
Emergency Contingency Plans	ECP
Circulars	Circ
Memo	Memo
Flag State	FS
PPE Matrix	PPE
Crew Training	CT
Crew Wellness	CW
SMS Revision Log	

## YEAR 2021

### WEEK 41

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
Circ 27-21 Monthly Campaign - Oc...	Circular	10/11/2021 8:04 AM	Edited
07.00 Repairs and Maintenance (G...	Technical Procedures Manual	10/11/2021 8:11 AM	Edited
07.00 Repairs and Maintenance Ap...	Technical Procedures Manual	10/11/2021 8:56 AM	Edited
Posters Displayed in Ship (GS).x...	Memo	10/12/2021 10:30 AM	Edited

### WEEK 39

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
4.03.01 Oral Interview for Maste...	Forms	9/27/2021 8:22 AM	Edited
4.03.01 Interview for Master (GS...	Forms	9/27/2021 8:22 AM	Edited
Circ 25-21 Monthly Campaign - Se...	Circulars	9/28/2021 8:17 AM	New!
Circ 26-21 Bunker Quantity Discr...	Circulars	9/28/2021 8:18 AM	New!
4.01.06 A Fleet Assessment Form ...	Forms	9/28/2021 8:32 AM	Edited
4.01.06 B Fleet Assessment Form ...	Forms	9/28/2021 8:56 AM	Edited

### WEEK 38

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
11.00 Calibration.docx	Technical Procedures Manual	9/19/2021 1:28 PM	Edited
3.01.06 Safety Equipment Control...	Forms	9/19/2021 2:28 PM	Edited
07.00 Drug and Alcohol Policy (G...	Personnel Manual	9/19/2021 2:45 PM	Edited
04.14 Helicopter Operations.docx	HSE Manual	9/19/2021 2:56 PM	Edited
04.26 Risk Management.docx	HSE Manual	9/19/2021 3:14 PM	Edited
07.00 Repairs and Maintenance Ap...	Technical Procedures Manual	9/20/2021 9:32 AM	Edited
4.04.05 Corona Virus Kit Invento...	Forms	9/21/2021 8:05 AM	Edited
00.01 Record of Revisions (GS).d...	Record of Revisions	9/21/2021 10:59 AM	Edited

### WEEK 36

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
Circ 25-21 Monthly Campaign - Se...	Circular	9/9/2021 11:40 AM	New!

### WEEK 35

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
Circ 24-21 Bunker Tank Dosing.pd...	Circular	9/1/2021 11:44 AM	New!
6.01.15 Post Drydock Checklist (...)	Office Forms	9/1/2021 1:24 PM	Edited

**WEEK 33**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
Circ 22-21 Rightship Inspection....	Circular	8/16/2021 7:51 AM	New!
Circ 23-21 Corona Virus Update.p...	Circular	8/16/2021 7:51 AM	New!
6.05.06 Test of Mooring Winch Br...	Forms	8/16/2021 8:17 AM	Edited
OJT 068 - Cyber Security.docx	On the Job Training	8/16/2021 11:34 AM	New!
7.02.04 220v Quarterly Stores Li...	Forms	8/16/2021 12:04 PM	Edited
07 Spares, Stores and Inventory	Office Forms	8/16/2021 12:05 PM	New!
7.02.04 110v Take Over ; New Bui...	Office Forms	8/16/2021 12:06 PM	New!
7.02.04 220v Take Over ; New Bui...	Office Forms	8/16/2021 12:06 PM	New!
4.04.04 COVID-19 Medical Screeni...	Forms	8/16/2021 3:07 PM	New!
05.00 Certification Matrix (GS)....	Personnel Manual	8/17/2021 11:23 AM	Edited
4.10.08 MLC Contract of Employme...	Office Forms	8/17/2021 11:54 AM	Edited

**WEEK 32**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
01.00 Filing System (GS).xlsx	Filing System	8/10/2021 2:28 PM	Edited
19_01 Chinese Emmission Control ...	Memo	8/11/2021 9:18 AM	New
19_03 FO Sulphur limit.pdf	Memo	8/11/2021 9:18 AM	New
19_04 MSC 100 Amendments.pdf	Memo	8/11/2021 9:18 AM	New
19_06 Repair of Lifeboats and re...	Memo	8/11/2021 9:18 AM	New
19_08 IMO DCS.pdf	Memo	8/11/2021 9:18 AM	New
19_09 Sulphur compliance issues....	Memo	8/11/2021 9:18 AM	New
19_10 MEPC 74.pdf	Memo	8/11/2021 9:18 AM	New
19_11 Commissioning of BWTS.pdf	Memo	8/11/2021 9:18 AM	New
19_12 IMSBC Code Amendment 5.pdf	Memo	8/11/2021 9:18 AM	New
20_01 Medical Oxygen Cylinders.p...	Memo	8/11/2021 9:18 AM	New
20_02 SEEMP Part II.pdf	Memo	8/11/2021 9:18 AM	New
20_03 BWTS installations.pdf	Memo	8/11/2021 9:18 AM	New
20_04 COVID 19.pdf	Memo	8/11/2021 9:18 AM	New
20_05 Steel Coil Loading program...	Memo	8/11/2021 9:18 AM	New
20_09 IHM.pdf	Memo	8/11/2021 9:18 AM	New
20_11 IHM delay due to COVID.pdf	Memo	8/11/2021 9:18 AM	New
20_12 IHM Approval and certifica...	Memo	8/11/2021 9:18 AM	New
21_01 MLC additional Requirement...	Memo	8/11/2021 9:18 AM	New
21_02 MEPC 75 minutes.pdf	Memo	8/11/2021 9:18 AM	New
21_04 FO Sulphur content samplin...	Memo	8/11/2021 9:18 AM	New
21_05 Computer control of Safety...	Memo	8/11/2021 9:18 AM	New
21_05 Cracks in Prop Shafts.pdf	Memo	8/11/2021 9:18 AM	New
21_06 ME Cylinder Wear.pdf	Memo	8/11/2021 9:18 AM	New
Circ 21-21 Monthly Campaign - Au...	Circular	8/13/2021 8:26 AM	New

**WEEK 31**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
4.04.03 COVID-19 Vaccination Cre...	Forms	8/2/2021 3:46 PM	New
04.10 Enclosed Space Entry Proce...	HSE Manual	8/2/2021 9:47 AM	Edited
4.03.02 Interview Evaluation Rep...	Office Forms	8/3/2021 12:11 PM	New
3.03.01 Permit to Work.xlsm	Forms	8/3/2021 8:50 AM	Edited
04.17 Safe Access to Ship.docx	HSE Manual	8/4/2021 8:29 AM	Edited

**WEEK 30**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
5.04.00 Technical Publication Li...	Forms	7/30/2021 8:14 AM	Edited

**WEEK 29**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
6.05.02 Vessel Takeover Checklis...	Forms	7/20/2021 2:08 PM	New
04.01 Organisation (GS).docx	Office Procedures Manual	7/22/2021 10:57 AM	Edited

**WEEK 27**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
7.02.04 110v Quarterly Stores Li...	Forms	7/6/2021 4:14 PM	Edited
Circ 20-21 Monthly Campaign - Ju...	Circulars	7/7/2021 3:56 PM	New

**WEEK 26**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
34.00 Structural Failure, Assess...	Contingency Plans	6/28/2021 8:34 AM	New
Circ 19-21 Blue Tracker and Voya...	Circulars	7/1/2021 10:34 AM	New
Circ 19-21 Blue Tracker and Voya...	Circulars	7/1/2021 10:34 AM	New
2.03.22 Wire and Mooring Rope In...	Forms	7/1/2021 8:26 AM	Edited
43.00 Vessel Electronic Control ...	Contingency Plans	7/1/2021 8:29 AM	New
43.00 Cyber Attack - OT System M...	Contingency Plans	7/1/2021 8:42 AM	New
00.00 Contents.docx	Contingency Plans	7/1/2021 8:52 AM	New
OJT 071 - Winch Brake Rendering ...	Crew Training	7/1/2021 9:06 AM	New
6.01.07 Drydock Costing Sheet.xl...	Forms	7/1/2021 9:22 AM	Edited
5.04.00 Technical Publication Li...	Forms	7/2/2021 12:53 PM	Edited
04.12 Safe Moorings (GS).docx	HSE Manual	7/2/2021 2:37 PM	Edited

**WEEK 25**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
-----------------	---------------	----------------	-----------------

2.03.22 Wire and Mooring Rope In...	Forms	6/21/2021 2:16 PM	Edited
15.01 Accommodation and Recreati...	Fleet Procedure Manual	6/22/2021 8:44 AM	Edited
Circ 18-21 Cylinder Lubricating ...	Circulars	6/22/2021 8:47 AM	New!
04.19 Safety Equipment - Preferr...	HSE Manual	6/22/2021 8:57 AM	Edited
PTC Manning Agreement 2011 (GS)....	Memo	6/22/2021 9:00 AM	New!
12.00 Crew Health.docx	Personnel Manual	6/22/2021 9:14 AM	Edited
31 Vessel Classification Society	Memo	6/22/2021 9:24 AM	New!
01 ABS	Memo	6/22/2021 9:24 AM	New!
02 Class NK	Memo	6/22/2021 9:24 AM	New!
33.00 Carriage of Timber Cargoes...	Cargo Manual	6/24/2021 12:00 PM	New!
23.00 Cargo Hold Cleaning Manual...	Cargo Manual	6/24/2021 9:35 AM	Edited
12.01 Cargo Ventilation.docx	Cargo Manual	6/24/2021 9:37 AM	Edited
25.00 Mooring Winch Brake Render...	Technical Procedures	6/25/2021 9:56 AM	Edited

### WEEK 23

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
5.02.01 A Weekly Inspections of ...	Forms	6/10/2021 11:58 AM	Edited
Circ 16-21 Incident - Failure of...	Circulars	6/7/2021 11:18 AM	New
Circ 17-21 Post Bunker Managment...	Circulars	6/7/2021 11:18 AM	New

### WEEK 22

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
04.11.11 Simultaneous Operations...	HSE Manual	5/28/2021 5:08 PM	Edited
5.02.01 A Weekly Inspections of ...	Forms	5/31/2021 1:53 PM	Edited
12.00 Crew Health.docx	Personnel Manual	5/31/2021 11:35 AM	Edited
2.03.22 Wire and Mooring Rope In...	Forms	5/31/2021 2:42 PM	Edited
Circ 15-21 Monthly Campaign - Ju...	Circulars	6/4/2021 9:31 AM	New

### WEEK 21

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
OJT 070 - Mooring Safety.docx	Crew Training	5/28/2021 1:01 PM	New
6.06.26 Grab Maintenance Report ...	Forms	5/28/2021 10:48 AM	Edited
6.06.17 Battery Test and Replace...	Forms	5/28/2021 12:01 PM	Edited
76.00 Burn Injuries.pdf	Crew Wellness	5/28/2021 12:20 PM	New
77.00 Kidney Stones.pdf	Crew Wellness	5/28/2021 12:20 PM	New
78.00 Tuberculosis.pdf	Crew Wellness	5/28/2021 12:20 PM	New
79.00 Death at sea management.pd...	Crew Wellness	5/28/2021 12:20 PM	New
3.05.09.11 Singapore Security In...	Forms	5/28/2021 12:34 PM	New
4.02.00 MPA Reporting of Inciden...	Forms	5/28/2021 12:43 PM	New
Posters Displayed in Ship (GS).x...	Memo	5/28/2021 2:37 PM	Edited
11.03 Ships Certificates (GS).do...	Fleet Procedure	5/28/2021 3:31 PM	Edited

1.03.03 Voyage Memo.xlsm	Forms	5/28/2021 8:58 AM	New
01.00 Filing System (GS).xlsx	Filing System	5/28/2021 9:42 AM	Edited
12.00 Congested Waters and areas...	Forms	5/28/2021 9:44 AM	New
Circ 14-21 Stowaways in South Af...	Circulars	5/28/2021 9:45 AM	New

## WEEK 19

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
01.00 Filing System (GS).xlsx	Filing System	5/10/2021 7:50 AM	Edited
Circ 13-21 Monthly Campaign - Ma...	Circulars	5/11/2021 7:50 AM	New
4.10.08 MLC Contract of Employme...	Forms	5/12/2021 3:21 PM	Edited
4.05.02 Post Contract Feedback F...	Forms	5/12/2021 3:28 PM	Edited

## WEEK 18

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
3.NAVB10 Navigation in Coastal a...	Forms	4/30/2021 4:15 PM	Edited
3.NAVB20 Navigation in TSS.docx	Forms	4/30/2021 4:21 PM	Edited
04.26 Risk Management.docx	HSE Manual	5/3/2021 12:16 PM	Edited
1.03.02 ECDIS Safety Settings.xl...	Forms	5/3/2021 2:53 PM	Edited
5.02.08 A Control of Document fo...	Forms	5/3/2021 3:24 PM	Edited
01.00 Filing System (GS).xlsx	Filing System	5/6/2021 2:32 PM	Edited
Circ 12-21 Monthly Campaign - Ap...	Circular	5/6/2021 7:21 AM	New

## WEEK 17

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
Grindrod Ship Management Environ...	Memo	4/29/2021 4:27 PM	New
3.NAVB20 Navigation in TSS.docx	Forms	4/30/2021 3:24 PM	Edited
2.03.22 Wire and Mooring Rope In...	Forms	4/30/2021 7:55 AM	Edited

## WEEK 16

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
6.01.07 Drydock Costing Sheet.xl...	Forms	4/20/2021 2:19 PM	Edited
2.03.22 Wire and Mooring Rope In...	Forms	4/20/2021 2:46 PM	Edited

## WEEK 15

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
2.03.23 Cargo Tank Vapour Certif...	Forms	4/12/2021 8:07 AM	Edited
2.03.22 Comparison Record of Fix...	Forms	4/12/2021 8:08 AM	Edited
2.03.22 Wire and Mooring Rope In...	Forms	4/14/2021 7:54 AM	Edited

**WEEK 13**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
10.00 Navigation General.docx	Nautical Manual	3/29/2021 10:55 AM	Edited
5.02.08 A Control of Document fo...	Forms	3/31/2021 8:07 AM	Edited
10.00 Navigation General.docx	Nautical Manual	4/1/2021 8:00 AM	Edited

**WEEK 12**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
12.00 Crew Health.docx	Personnel Manual	3/23/2021 8:41 AM	Edited
04.17 Safe Access to Ship.docx	HSE Manual	3/25/2021 1:35 PM	Edited
04.19 Safety Equipment - Preferr...	HSE Manual	3/25/2021 1:35 PM	Edited
3.NAVB7 Preparation for Arrival ...	Forms	3/26/2021 8:09 AM	Edited
5.02.01 B Month End Report (GS)....	Forms	3/26/2021 8:18 AM	Edited
5.04.00 Technical Publication Li...	Forms	3/26/2021 8:29 AM	Edited
04.26.01 Risk Management.docx	HSE Manual	3/26/2021 9:58 AM	Edited

**WEEK 11**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
04.12 Safe Moorings (GS).docx	HSE Manual	3/15/2021 10:44 AM	Edited
19.00 Extra Work Allowance (GS)....	Fleet Procedures Manual	3/15/2021 10:48 AM	Edited
1.02.01 Charter Party Particular...	Forms	3/16/2021 9:20 AM	Edited
12.00 Crew Health.docx	Personnel Manual	3/16/2021 11:09 AM	Edited
Circ 11-21 Hydraulic Copper Pipe...	Circulars	3/17/2021 1:20 PM	Edited
16.06 Bunker Management and Oper...	Fleet Procedures Manual	3/17/2021 1:38 PM	Edited
De-Ballasting Guide V6.docx	Memo	3/17/2021 2:10 PM	New

**WEEK 10**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
Circ 08-21 Monthly Campaign - Ma...	Circulars	3/8/2021 2:21 PM	New
Circ 09-21 Approved Toilet Sanit...	Circulars	3/8/2021 2:21 PM	New
024 Cyber Security - Be Cyber Aw...	Memo	3/8/2021 2:27 PM	New
7.02.04 Electrical Stores 110v.x...	Forms	3/8/2021 2:32 PM	Edited
7.02.04 Electrical Stores 220v.x...	Forms	3/8/2021 2:32 PM	Edited
Circ 06-21 Monthly SHEQ Campaign...	Circulars	3/8/2021 2:40 PM	New
Circ 07-21 Approved Toilet Sanit...	Circulars	3/8/2021 2:40 PM	New
04.07D Dispensation Procedures....	HSE Manual	3/8/2021 3:49 PM	New
07.01 Internal Technical Inspect...	Fleet Procedures Manual	3/11/2021 10:31 AM	Edited
5.04.00 Technical Publication Li...	Forms	3/11/2021 10:46 AM	Edited

**WEEK 09**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
5.02.05 Ship Inspection and Camp...	Forms	3/2/2021 8:26 AM	Edited
01.00 Filing System (GS).xlsx	Filing System	3/2/2021 8:34 AM	Edited
04.12 Safe Moorings (GS).docx	HSE Manual	3/4/2021 8:05 AM	Edited

**WEEK 08**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
22 Port Information	Memo	2/23/2021 8:05 AM	New!
Cargo Hold Cleaning Work Plan - ...	Memo	2/25/2021 11:30 AM	Edited
Cargo Hold Cleaning Work Plan - ...	Memo	2/25/2021 11:30 AM	Edited
Cargo Hold Cleaning Work Plan - ...	Memo	2/25/2021 11:30 AM	Edited

**WEEK 07**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
022 Cyber Security Exercise - Cr...	Memo	2/15/2021 12:16 PM	New!
023 Cyber Security - Hackers Exp...	Memo	2/15/2021 12:16 PM	New!
Circ 05-21 Monthly SHEQ Campaign...	Circulars	2/15/2021 12:56 PM	New!
Circ 04-21 J-ENG UEC Main Engine...	Circulars	2/15/2021 12:58 PM	New!
Circ 04-21 MAN Cat I and Cat II ...	Circulars	2/15/2021 12:58 PM	New!
Circ 05-21 Oversized Hoisting Wi...	Circulars	2/15/2021 12:58 PM	New!
Circ 06-21 Monthly Campaign - Fe...	Circulars	2/15/2021 12:58 PM	New!
Circ 07-21 Owner's supply.pdf	Circulars	2/15/2021 12:58 PM	New!
09.00 Conduct and Discipline.doc...	Personnel Manual	2/16/2021 12:15 PM	Edited
04.02 Company Responsibility and...	Office Procedure Manual	2/16/2021 12:17 PM	Edited
04.03 IT Cyber Security.docx	Office Procedure Manual	2/16/2021 12:17 PM	Edited

**WEEK 06**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
IMO List of National Operational...	Memo	2/9/2021 10:11 AM	Edited
19.00 Extra Work Allowance (GS)...	Fleet Procedures Manual	2/9/2021 3:06 PM	Edited
04.07B Non-Conformity Procedures...	HSE Manual	2/9/2021 3:17 PM	Edited

**WEEK 04**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
04.03 Deck Officers Responsibili...	Fleet Procedures Manual	1/25/2021 9:42 AM	Edited
13.00 Colour Scheme (GS).docx	Technical Manual	1/26/2021 8:05 AM	Edited
22.00 Water Washing Boilers and ...	Technical Manual	1/26/2021 8:11 AM	Edited
4.10.15 Request for Medical Serv...	Office Forms	1/28/2021 8:38 AM	Edited

**WEEK 03**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
19.00 Extra Work Allowance (GS)....	Fleet Procedure Manual	1/18/2021 8:29 AM	Edited
OJT 068 - Cyber Security.doc	Crew Training	1/20/2021 7:06 AM	New
OJT 069 - Procurement.docx	Crew Training	1/20/2021 7:07 AM	New
47.00 Stowaways Found On Board.d...	Emergency Contingency Plans	1/20/2021 7:13 AM	Edited
11.00 Calibration.docx	Technical Procedures Manual	1/20/2021 7:35 AM	Edited
Circ 03-21 Territorial Waters.pd...	Circulars	1/20/2021 7:40 AM	New

**WEEK 02**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
01.00 Communication (GS).docx	Emergency Contingency Plans	1/11/2021 2:20 PM	Edited
5.02.08 A Document Control Recor...	Form	1/12/2021 8:05 AM	Edited
Circ 04-21 Monthly SHEQ Campaign...	Circulars	1/12/2021 8:20 AM	New
01.00 Communication (GS).docx	Emergency Contingency Plans	1/12/2021 8:27 AM	Edited
Panamax Cargo Hold Cleaning Kit....	Memo	1/12/2021 10:58 AM	Edited
19.00 Extra Work Allowance (GS)....	Fleet Procedures Manual	1/12/2021 11:33 AM	Edited
16.06 Bunker Management and Oper...	Fleet Procedures Manual	1/12/2021 1:56 PM	Edited
17.00 Lubrication and Lube Oil (...)	Technical Procedures Manual	1/13/2021 10:25 AM	Edited
02.00 Manpower.docx	Personnel Manual	1/13/2021 3:34 PM	Edited

**WEEK 01**

<u>DOCUMENT</u>	<u>MANUAL</u>	<u>UPDATED</u>	<u>NEW/EDIT</u>
4.10.08 MLC Contract of Employme...	Office Forms	1/4/2021 7:48 AM	Edited
Circ 01-21 Status of Circulars.p...	Circulars	1/6/2021 7:57 AM	New
Circ 02-21 Monthly SHEQ Campaign...	Circulars	1/6/2021 7:57 AM	New
13.00 Purchasing Procedure.docx	Fleet Procedures Manual	1/6/2021 8:47 AM	Edited
18.00 Accounting Guidelines and ...	Fleet Procedures Manual	1/6/2021 8:51 AM	Edited
04.11.02 Permit to Work.docx	HSE Manual	1/6/2021 1:28 PM	Edited
16.06 Bunker Management and Oper...	Fleet Procedures Manual	1/7/2021 1:35 PM	Edited
17.00 Lubrication and Lube Oil (...)	Technical Manual	1/7/2021 1:57 PM	Edited